

LTJSC Match Sheet Instruction and Process



Match sheets are printed through icompmman when we are the home team. Managers and coaches will need to access icompmman under their own login and to print match sheets. You will need to retrieve your login and password details from the Registrar.

Log into [Icompman Login](#)



Login name

.....

(Login Name and Password are case sensitive!)

Remember me on this device

Login

[Forgot your login name or password?](#)



Type in your assigned login name and password then go to:

A screenshot of the iCompman web application interface. At the top, there is a navigation bar with tabs: Home, System data, Registrations, Competitions (selected), Referees, Messaging, and Support. Below the navigation bar, there is a search and filter panel on the left with various dropdown menus and checkboxes. A red arrow points from the bottom of this panel towards the 'Match Sheets print' option in the 'Competitions' dropdown menu. The dropdown menu is open, showing a list of options including: Competitions, Calendars, Ground closures, Borrowed Player Rules - Player exemptions, Draw Generator, Visual Scheduler, Fixtures List, Publish Fixtures, Results, Tables, iScores - online Scores update, iMatchSheets (electronic Match Sheets), iMatchSheets report, iMatchSheets audit, Offences, Suspension Rules, Judiciary, Statistics, Reports, and Match Sheets print (highlighted in grey). A red 'X' icon is visible in the top right corner of the dropdown menu.



Remember that

- The manager shall enter any player playing in a higher grade name age and grade they play in on the match sheet
- If a player on the match sheet does not take part in the game their name should be struck from the list.
- Any injury should be noted on the sheet.
- A manager can request any reasonable matter regarding the game to be entered on the match sheet.
- Both team managers must sign the sheet at the end of the match and initial the score.
- The home team must arrange for the match sheet to be delivered to the Operations Manager by no later than Sunday night 6pm to 41 Boomerang Street Haberfield.
- If a match sheet is not filled out correctly there is a fine payable by your side.
- If a match sheet is not returned to the Operations Manager by 6pm Sunday night there is a fine payable by your side.

Note – In finals series for competitive teams it is the winning team's responsibility to provide the match sheet to the CDSFA.



Electronic Score Lodgement

Both home and away sides are also required to verify the score electronically via the icompman system. You will need to log back into icompman before Sunday night at 6pm and enter the score of the game as declared on the signed match sheet:

Leichhardt Tigers
Powered by
CompMan[®]
Competitions - iScores
Session: 00:00:56

Current Season 2019

Home System data Registrations **Competitions** Referees Messaging Su

Competition 2019 W From 08/04/19
Age Group --- all --- To 15/04/19
Division --- all ---

#	Date	Time	AG/Div	Home Team
18	13/04/19	11:15	17/2	Leichhardt Tigers
2	13/04/19	10:30	8/1	Marrickville
2	13/04/19	08:30	8/3	Canterbury
2	13/04/19	08:30	9/1	Leichhardt Tigers
2	13/04/19	09:30	9/1	Leichhardt Tigers
2	13/04/19	08:30	9/2	Marrickville
2	13/04/19	15:00	AA/1	Cooks River Titans FC
2	13/04/19	15:00	O35/1	Abbotsford
2	13/04/19	15:00	O35/2	Leichhardt Tiger
2	13/04/19	13:00	O35/3	Marrickville

Leichhardt Tiger
 Home Team forfeited

- Competitions
- Calendars
- Ground closures
- Borrowed Player Rules - Player exemptions
- Draw Generator
- Visual Scheduler
- Fixtures List
- Publish Fixtures
- Results
- Tables
- iScores - online Scores update**
- iMatchSheets (electronic Match Sheets)
- iMatchSheets report
- iMatchSheets audit
- Offences
- Suspension Rules
- Judiciary
- Statistics
- Reports
- Match Sheets print

You will then need to find the weekend's games and key in the score.

If a result is not filled completed there is a fine payable by your side.

